



Guest List Tracker

When working on your guest list, put together an A & B list

A List: Most important family and friends

B List: Co-workers, family friends, extended family

By having these lists, it will make it easier

if you need to short list for budget purposes

Include yourself, bridal party, vendors that require a meal, as this tends to be the # you give to the venue

GUEST NAME(S)		# OF ADULTS	# OF CHILDREN	DATE SENT	RSVP REC'D
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					
Guest Totals		0	0		